

**Military Installation Remediation and
Infrastructure Authority (“MIRIA”)
Board Meeting Minutes
June 2, 2023**

In attendance:

BOARD:

Todd Stephens, Chair
W. William Whiteside, Vice Chair
Thomas Panzer, Secretary
Theresa Harmon, Treasurer (absent)
Tara Conner-Hallston
Scott DeRosa
Gregory Nesbitt (absent)

STAFF:

Larry Burns, Executive Director
William Gildea-Walker, Deputy Director
Mary Eberle, Esq., Solicitor

Mr. Stephens opened the meeting with a Pledge of Allegiance at 9:01 am in the Horsham Township Municipal Building at 1025 Horsham Road.

Mr. Stephens asked if there were any question or comments from the public. There were none.

Mr. Stephens asked for the will of the board regarding the May 5th, 2023 meeting minutes. Mr. Whiteside motioned to approve the minutes to the May 5th board meeting. Mr. DeRosa seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted the next agenda item was for the Executive Directors report. Mr. Burns confirmed that May was a busy month for MIRIA activity. MIRIA received 7 grant applications by close of business on May 15th with local effort of \$4,231,833, grant requests of \$20,730,072 to fund total projects of just under \$25 million. In the May meeting, the board authorized staff to certify local effort to the PA Department of Revenue and in your board package there is a copy of the May 22nd Certification and an Exhibit detailing local effort contributions for the 2023 cycle. Also in the board package is a copy of the Recorder of Deeds Certification of Parcel Transfers in 2022. The resultant transfer tax from 111 properties that transferred in 2022 was \$1,326,965. It is worth noting that in the first cycle the amount was \$8,250. In the second cycle the transfer tax amount was \$52,000 and in the 3rd cycle, the amount was \$86,037. The substantial transfer tax figure this cycle is the result of several large commercial property transfers, but more so the transfer of 105 residential unites at the Toll Brother’s Regency at Waterside development. Also in May, MIRIA is obligated to provide the Department of Revenue with an updated master list prior to June 1st. In recent weeks, Mr. Burns and our compliance consultant Deana Zosky reviewed the master list and made any necessary changes and the revised list was submitted to

the Department of Revenue on May 31st. Mr. Burns noted that at the April board meeting, the board approved amending and extending the service agreement with Deana Zosky and her company FourScore LLC. The new agreement was signed on May 22nd and the 5-year extension is now in place. Mr. Burns confirmed that an agreement with TransNet related to the business park shuttle bus has been finalized and it was expected to be signed in the coming week. Regarding the shuttle bus, a Reimbursement Agreement between MIRIA and Horsham Township has also been finalized and is available for Chair Stephens' signature today. Mr. Burns also discussed the West Moreland Avenue project as Gilmore & Associates, our engineers on the project, have submitted their response to the 3rd round of PennDOT comments and questions and Gilmore is hopeful that PennDOT's final approval of the project may be completed by July 1st. If so, they believe the project may get underway this fall. Mr. Burns reminded the board that there is no meeting in July and that our next meeting is Friday, August 4th. As the list of checks will confirm, the budget has changed with the extension of MIRIA compliance consultant agreement and that at the August meeting, the board will review an amendment to the budget to adjust for this change. Further, results through June 30th will be tested against the budget and if adjustment in other categories are warranted, they will be addressed then as well. Mr. Burns concluded his remarks and asked if there were any questions? Mr. Panzer remarked that staff has done an incredible job and has accomplished much in May with moving all these various projects forward. Mr. Stephens concurred and thanked staff for their efforts.

Mr. Stephens noted the next agenda item was bills and communications. Mr. Stephens asked for the will of the board regarding the approval of the MIRIA operating account list of checks. Mr. Panzer motioned for approval of the MIRIA operating account list of checks in the amount of \$646,936.89 to fund MIRIA operating expenses, to fund MIRIA project costs and to fund 4 grant disbursements to the Horsham Water & Sewer Authority for cycles 2020, 2021 and 2022 totaling \$622,909.74. Mr. DeRosa seconded. All were in favor and the motion passed unanimously.

Next agenda item was list of checks for the shuttle bus operations and Mr. Stephens asked for the will of the board regarding the approval of the list of checks. Mr. Whiteside motioned for approval of the list of checks to be paid from the shuttle bus operating account in the amount of \$857.50. Mr. DeRosa seconded. All were in favor and the motion passed unanimously.

Mr. Stephens asked if there was any additional business. There was none. He noted the next meeting of the board would be on Friday, August 4, 2023 at 9:00 am here in the Horsham Township Building.

With no other business, Mr. Stephens adjourned the meeting at approximately 9:08 am.

/S/

Thomas Panzer, Secretary