

**Military Installation Remediation and  
Infrastructure Authority (“MIRIA”)  
Board Meeting Minutes  
JANUARY 6, 2023**

In attendance:

BOARD:

Todd Stephens, Chair  
W. William Whiteside, Vice Chair  
Thomas Panzer, Secretary  
Theresa Harmon, Treasurer (absent)  
Tara Conner-Hallston  
Scott DeRosa  
Gregory Nesbitt (absent)

STAFF:

Larry Burns, Executive Director  
William Gildea-Walker, Deputy  
Director  
Mary Eberle, Esq., Solicitor (attend virtually)

Mr. Stephens opened the meeting with a Pledge of Allegiance at 9:00 am in the Horsham Township Municipal Building at 1025 Horsham Road.

Mr. Stephens asked if there were any question or comments from the public. There were none.

Mr. Stephens indicated the first agenda item was the election and appointment of authority officers and asked if there were any motions. Ms. Conner-Hallston made a motion to appoint Todd Stephens as Chair, William Whiteside as Vice Chair, Thomas Panzer as Secretary and Theresa Harmon as Treasurer for fiscal year 2023. Mr. DeRosa seconded the motion. All were in favor and the motion passed unanimously.

Mr. Stephens asked for the will of the board in the consideration of the appointment of the MIRIA Solicitor. Mr. Whiteside made a motion to appoint Mary Eberle, Esq. of the firm of Grim, Biehn and Thatcher as the MIRIA Solicitor for fiscal year 2023. Mr. DeRosa seconded the motion. All were in favor and the motion passed unanimously. Ms. Eberle thanked the board for their reappointment.

Mr. Stephens asked for the will of the board regarding the December 16, 2022 meeting minutes. Ms. Conner-Hallston motioned to approve the minutes to the December 16th board meeting. Mr. Whiteside seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted the next agenda item was for the Executive Directors report. Mr. Burns commented that the board had just met two weeks ago and not a lot has transpired in the interim. He confirmed that PennDOT has reached-back to our traffic engineer on the intersection

improvement project at West Moreland and Easton Road with initial comments and questions on the project. Regarding the 100 Easton Road project, Peco service has been decommissioned and Aqua PA is trying to schedule a technician to shut the water off in the street and remove the water meter.

After the December 16<sup>th</sup> board meeting seven grant award letters were issued that were signed and returned. Once returned, MIRIA grant agreements were prepared and sent to each of the grant applicants. All seven grant agreements have been executed by the grant applicants and after this meeting, Chair Stephens will sign them on behalf of MIRIA. Mr. Burns concluded and asked if there were any questions. There were none.

Mr. Stephens noted the next agenda item was bills and communications. Mr. Burns interjected that the list of checks at today's meeting has been revised to include a check to Gilmore & Associates for engineering work at the West Moreland intersection improvement project. He also noted the meeting schedule in the package has been revised as the April meeting was originally scheduled for April 7, which is Good Friday, a holiday for the township. Mr. Stephens asked for the will of the board regarding the approval of the list of checks. Mr. Panzer motioned for approval of the list of checks in the amount of \$3,359,829.63 to fund MIRIA operating expenses, to fund MIRIA project costs and to fund grant disbursements for Horsham Township and Warminster Municipal Authority totaling \$3,322,784.18. Mr. DeRosa seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted that Mr. Burns had distributed a proposed 2023 meeting schedule and asked for the will or the board regarding the 2023 meeting schedule. Mr. DeRosa motioned for approval of the proposed 2023 MIRIA board meeting schedule. Mr. Whiteside seconded. All were in favor and the motion passed unanimously.

Mr. Stephens asked if there was any additional business. There was none. He noted the next meeting of the board would be on Friday, February 3, 2023 at 9:00 am here in the Horsham Township Building.

With no other business, Mr. Stephens adjourned the meeting at approximately 9:07 am.

/s/

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Thomas Panzer, Secretary