

**Military Installation Remediation and
Infrastructure Authority (“MIRIA”)
Board Meeting Minutes
MARCH 3, 2023**

In attendance:

BOARD:

Todd Stephens, Chair
W. William Whiteside, Vice Chair
Thomas Panzer, Secretary
Theresa Harmon, Treasurer (absent)
Tara Conner-Hallston
Scott DeRosa
Gregory Nesbitt (absent)

STAFF:

Larry Burns, Executive Director
William Gildea-Walker, Deputy
Director
Mary Eberle, Esq., Solicitor

Mr. Stephens opened the meeting with a Pledge of Allegiance at 9:00 am in the Horsham Township Municipal Building at 1025 Horsham Road.

Mr. Stephens asked if there were any question or comments from the public. There were none.

Mr. Stephens asked for the will of the board regarding the February 3, 2023 meeting minutes. Mr. DeRosa motioned to approve the minutes to the February 3rd board meeting. Ms. Conner-Hallston seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted the next agenda item was for the Executive Directors report. Mr. Burns confirmed that the Navy has finally approved the easement document related to the intersection improvement project at West Moreland Avenue and Easton Road, and the document is expected to be signed next week. Gilmore has been waiting for confirmation of the easement so they may incorporate that into comments to PennDOT. We remain hopeful that we are still poised to go out to bid on the project in early summer with construction in the fall. Regarding 100 Easton Road no update to report. Mr. Burns noted that we have changed our procedures regarding check writing. MIRIA has been successful opening an operating account for the shuttle bus, and as we’ve discussed, we have no intention of comingling funds received from Harrisburg for the project. We intend monthly to have a separate list of checks for the bus operation and to prefund those checks with earned interest funds. Monthly, we intend to bill the township to recoup those amounts. Mr. Burns confirmed they had one proposal submitted regarding the bus and staff is reviewing it and a follow-up meeting with TransNet, the provider has been scheduled next week. Mr. Burns indicated that was his report for this meeting and asked if the board had any questions. There were none.

Mr. Stephens noted the next agenda item was bills and communications and consistent with Mr. Burns comments, there were two lists to address. Mr. Stephens asked for the will of the board regarding the approval of the MIRIA operating account list of checks. Mr. Panzer motioned for approval of the MIRIA operating account list of checks in the amount of \$1,200,232.84 to fund MIRIA operating expenses, to fund MIRIA project costs, and to fund disbursements to North Wales Water Authority for \$122,384.80 for a 2021 grant disbursement #4 and \$1,053,904.45 for a 2022 grant disbursement #2. Mr. DeRosa seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted the next agenda item was list of checks for the shuttle bus operations and asked for the will of the board regarding the approval of the list of checks. Mr. Whiteside motioned for approval of the list of checks to be paid from the shuttle bus operating account in the amount of \$498.97. Mr. Panzer seconded. All were in favor and the motion passed unanimously.

Mr. Stephens under additional business, that each year MIRIA is required to submit a certification and accounting of the use of funds to the PA Department of Revenue, and there is a motion proposed to direct staff to do so. He asked for the will of the board regarding the submission of the certification and accounting? Mr. DeRosa motion to approve authorizing MIRIA Staff to submit a certification and accounting of the use of funds to the Pennsylvania Department of Revenue of amounts made available to MIRIA in fiscal year 2022 from the Military Installation Remediation Program. The submission to be made on or before April 15, 2023. Ms. Conner-Hallston seconded. All were in favor and the motion passed unanimously.

Mr. Stephens asked if there was any additional business. There was none. He noted the next meeting of the board would be on Friday, April 14, 2023 at 9:00 am here in the Horsham Township Building.

With no other business, Mr. Stephens adjourned the meeting at approximately 9:07 am.

/s/

Thomas Panzer, Secretary