

**Military Installation Remediation and
Infrastructure Authority (“MIRIA”)
Board Meeting Minutes
May 6, 2022**

In attendance:

BOARD:

Todd Stephens, Chair
W. William Whiteside, Vice Chair
Thomas Panzer, Secretary
Theresa Harmon, Treasurer
Tara Conner-Hallston
Scott DeRosa (attended virtually)
Gregory Nesbitt

STAFF:

Larry Burns, Executive Director
William Gildea-Walker, Deputy
Director
Mary Eberle, Esq., Solicitor

Mr. Stephens opened the meeting with a Pledge of Allegiance at 9:01 am in the Horsham Township Municipal Building at 1025 Horsham Road.

Mr. Stephens asked if there were any question or comments from the public. There were none.

Mr. Stephens asked for the will of the board regarding the April 8, 2022 meeting minutes. Mr. Burns commented that Mr. DeRosa had picked up an error in the minutes that were distributed and that the revised minutes were available with a correction. Mr. Nesbitt motioned to approve the minutes of the April 8th board meeting. Ms. Harmon seconded. All were in favor and the motion passed unanimously.

Mr. Stephens invited Mr. Burns to make his Executive Directors report. Mr. Burns confirmed that May is a busy month in the MIRIA cycle and that MIRIA was accepting grant applications through close of business of May 16th. He indicated that staff has met with or had conversations with all expected applicants. He expects local effort to be in the range of \$3.4 - \$3.5 million which should afford a potential MIRP state funding allotment in the range of \$15 to \$18 million. He indicated that once all grant applications are received, that each local effort contribution is deposited to MIRIA’s local effort bank account. He noted that later in the meeting, the board is asked to approve a resolution authorizing staff to certify local effort amounts this cycle to the Department of Revenue. As may be recalled, MIRP funding is determined by the lesser of 500% of local effort that is certified to the Department of Revenue or the amount of tax actually collected and reported by parcel owners and businesses in the MIRIA Zone between July 1st and September 1st. Regarding the Grandma’s Grotto property, Mr. Burns indicated he has been in touch with the

neighboring property owner and expects the decommissioning of the 17 monitoring wells on the property in the coming days. He also confirmed that he met with Gilmore & Associates the prior day to review timetable and process in situating a traffic light at the intersection. PennDOT's approval process is expected to take about a year and we hope to be able to go out to bid for the project this time next year. We have been in contact with the Navy and have requested an easement from them for the project. We hope to have a surveying team out to the project location in the coming weeks. We have also talked with Tinius Olsen about providing their employees access to their property at the light and they are supportive of the project. The MIRIA 2021 audit is just about complete and Mr. Burns expects to forward to the board a copy of the audit prior to the next board meeting. Mr. Burns confirmed that the MIRIA annual report is just about finalized and he hopes to finalize and get it to the printer. He noted that for mailing of the annual report, that MIRIA is required to pay postage up front, and he expects to issue a check for around \$2,000.00 which he'll ask the board to ratify at the next board meeting. Mr. Burns asked if the board had any questions regarding what he had covered or anything else, that he'd be pleased to address. Mr. Nesbitt inquired how long installation of the light might take after bidding is concluded? Mr. Burns was not sure of the timetable nor of the impacts that supply chain issues have had on such projects. He said he was considering whether MIRIA buy the poles outside of the project contract to insure their timely availability for the project. There were no other questions. Mr. Stephens asked Mr. Burns to keep him in the loop if he could be of help in discussions with PennDOT.

Mr. Stephens noted the next agenda item was the approval of the list of checks. Mr. Nesbitt motioned for approval of the list of checks in the amount of \$43,017.54 to fund MIRIA operating expenses and to fund MIRIA project costs. Mr. Panzer seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted under additional business was a Resolution #2022 – 4 authorizing MIRIA staff to certify to the Department of Revenue the amount of local effort that we receive. Mr. Stephens inquired of Mr. Burns that local effort certification is due by June 1st? Mr. Burns responded affirmatively that by June 1st the statute requires MIRIA certify local effort funds on deposit and in the bank to the Department of Revenue. Mr. Stephens asked there was a motion? Mr. Nesbitt motioned to approve and authorize MIRIA staff to certify the amount of local effort to the Pennsylvania Department of Revenue. Ms. Conner-Hallston seconded.

Mr. Burns confirmed it was a roll-call vote.

Ms. Conner-Hallston-Aye

Mr. Nesbitt - Aye

Mr. DeRosa – Aye

Ms. Harmon – Aye

Mr. Panzer – Aye

Mr. Whiteside – Aye

Mr. Stephens – Aye

Motion passed unanimously.

Mr. Stephens inquired whether there was any additional new business to be considered? There was none.

With no other business, Mr. Stephens reminded the next MIRIA board meeting was scheduled for Friday June 3rd at 9:00am here at the Horsham Township building. He then adjourned the meeting at approximately 9:09 am.

/s/

Thomas Panzer, Secretary