

**Military Installation Remediation and
Infrastructure Authority (“MIRIA”)
Board Meeting Minutes
JANUARY 10, 2025**

In attendance:

BOARD:

Todd Stephens, Chair
W. William Whiteside, Vice Chair
Thomas Panzer, Secretary
Tara Conner-Hallston
Scott DeRosa
Gregory Nesbitt (absent)
Anthony Spangler (absent)

STAFF:

Larry Burns, Executive Director
William Gildea-Walker, Deputy Director
Kelly Eberle, Esq., Solicitor

Mr. Stephens opened the meeting with a Pledge of Allegiance at 9:00 am in the Horsham Township Municipal Building at 1025 Horsham Road.

Mr. Stephens asked if there were any question or comments from the public. There were none.

Mr. Stephens indicated the first agenda item was the election and appointment of authority officers and asked if there were any motions. Mr. Panzer made a motion to appoint Todd Stephens as Chair, William Whiteside as Vice Chair, and Thomas Panzer as Secretary for fiscal year 2025. Mr. Whiteside seconded the motion. All were in favor and the motion passed unanimously.

Mr. Stephens asked who might be interested in the treasurer’s position. Mr. DeRosa confirmed he was. Mr. Mr. Panzer made a motion to appoint Scott DeRosa as Treasurer for fiscal year 2025. Mr. Whiteside seconded the motion. All were in favor and the motion passed unanimously.

Mr. Stephens asked for the will of the board in the consideration of the appointment of the MIRIA Solicitor. Mr. Whiteside made a motion to appoint Mary Eberle, Esq. of the firm of Grim, Biehn and Thatcher as the MIRIA Solicitor for fiscal year 2025. Mr. DeRosa seconded the motion. All were in favor and the motion passed unanimously.

Mr. Stephens asked for the will of the board regarding the December 13, 2024 meeting minutes. Mr. DeRosa motioned to approve the minutes to the December 13th board meeting. Mr. Whiteside seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted the next agenda item was for the Executive Directors report. Mr. Burns commented that on December 13th the board approved 6 MIRIA grants totaling \$14.8 million. Grant award letters were promptly issued and then signed and returned to MIRIA staff. With that, the solicitor and her firm quickly put together 6 grant agreements, which were provided grantees, signed, and returned and are available this morning for signature by Todd Stephens, MIRIA's Chair. Mr. Burns noted that as reported in December, that MIRIA is in-between projects at this time but actively pursuing a couple real estate acquisitions. On our agenda today is a condemnation resolution for priority property #3 and as recalled, back in December the board authorized engaging an appraisal on priority property #2 on our list of potential acquisitions. He confirmed that these projects are brewing at the moment. He confirmed that in March, we expect to host the water providers in our annual meeting, soliciting their additional feedback on our program and grant guidelines. Typically in April each year, we address any tweaks or revisions to our grant guidelines and then May 15th, the cycle begins again with the submission of 2025 grant applications and the local effort requirement. Mr. Burns concluded his remarks and asked if the board had any questions. Mr. Stephens indicated he had emailed staff regarding the timing of the traffic light at West Moreland and Route 611 and was of the opinion it was being corrected. Mr. Burns confirmed that he had spoken with the township's engineer and the problem was being addressed.

Mr. Stephens noted for the record, that the board did hold an executive session of the board before this meeting to discuss real estate matters.

Mr. Stephens noted the next agenda item was bills and communications and asked for the will of the board regarding the approval of the list of checks. Mr. DeRosa motioned for approval of the list of checks in the amount of \$2,535,410.78 to fund MIRIA operating expenses, to fund MIRIA project costs, and to fund 7 MIRIA grant disbursements to the Horsham Water & Sewer Authority and to Horsham Township. Mr. Whiteside seconded. All were in favor and the motion passed unanimously. Mr. Burns interjected that one of the checks approved to Horsham Water & Sewer was for \$1.4 million and serves to close-out their 2021 grant.

Mr. Stephens asked for the will of the board regarding the approval of the list of checks related to shuttle bus operations. Ms. Conner-Halston motioned to approve the list of checks to be paid from the MIRIA Shuttle Bus Account in the amount of \$11,279.36 for payment for service for December, 2024. Mr. Panzer seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted the next agenda item was a PLGIT supplemental list of checks and asked for the will of the board regarding the approval of the list of checks. Mr. Whiteside motioned for approval of the PLGIT supplemental list of checks in the amount of \$22,305.58 to effectuate the transfer of accrued interest at PLGIT to MIRIA's Economic Development/Infrastructure Reserve Account at First Citizen's Community Bank. Mr. DeRosa seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted that Mr. Burns had distributed a proposed 2024 meeting schedule and asked for the will of the board regarding the 2024 meeting schedule. Mr. DeRosa motioned for approval of the proposed 2024 MIRIA board meeting schedule. Ms. Whiteside seconded. All were in favor and the motion passed unanimously.

Mr. Stephens indicated the next item under new business on the agenda was consideration of Resolution #2025-01. Mr. Panzer moved to approve Resolution#2025-1 to approve and authorize condemnation or for staff to enter into an agreement of sale on priority property #3 for acquisition. Mr. DeRosa seconded. Mr. Burns confirmed it was a roll-call vote.

Ms. Conner-Hallston– Aye
Ms. DeRosa - Aye
Mr. Panzer – Aye
Mr. Whiteside – Aye
Mr. Stephens – Aye

Motion passed unanimously.

Mr. Stephens confirmed the next item on the agenda was to authorize a phase 1 study and to order title insurance and asked for the will of the board? Ms. Conner-Halston moved to approve and authorize MIRIA staff to engage a phase 1 environmental study and to order title insurance on the priority property for acquisition. Mr. Panzer seconded. All were in favor and the motion passed unanimously.

Mr. Stephens asked if there was any additional business. There was none. He noted the next meeting of the board would be on Friday, February 7, 2025 at 9:00 am here in the Horsham Township Building.

With no other business, Mr. Stephens adjourned the meeting at approximately 9:11 am.

/s/

Thomas Panzer, Secretary