

**Military Installation Remediation and  
Infrastructure Authority (“MIRIA”)  
Board Meeting Minutes  
APRIL 4, 2025**

In attendance:

BOARD:

Todd Stephens, Chair  
W. William Whiteside, Vice Chair  
Thomas Panzer, Secretary (absent)  
Tara Conner-Hallston  
Scott DeRosa  
Gregory Nesbitt  
Anthony Spangler

STAFF:

Larry Burns, Executive Director  
William Gildea-Walker, Deputy Director  
Mary Eberle, Esq., Solicitor

Mr. Stephens opened the meeting with a Pledge of Allegiance at 9:00 am in the Horsham Township Municipal Building at 1025 Horsham Road.

Mr. Stephens asked if there were any question or comments from the public. There were none.

Mr. Stephens asked for the will of the board regarding the March 7, 2025 meeting minutes. Mr. DeRosa motioned to approve the minutes to the March 7th board meeting. Mr. Whiteside seconded. All were in favor and the motion passed unanimously.

Mr. Stephens confirmed the next agenda item was for the Executive Directors report and invited Mr. Burns remarks. Mr. Burns noted that in past April board meetings, that MIRIA guidelines commonly were update and amended for the grant cycle ahead. This year, staff and our solicitor reviewed the guidelines approved last April and did not see a need for an update or amendment. In recent weeks, Mr. Burns confirmed that he had reached-out to potential grantees and asked generally their intentions for the 2025 grant cycle. Not all have responded at this point, though he hopes to have a better handle on cycle expectations in the coming week. Mr. Burns confirmed that the list of MIRIA zone transfers has been finalized and that he is meeting with Jean Sorg and her staff at the Recorder of Deeds Office. The board may recall that in early negotiations with the PA Department of Revenue, that transfer tax originating in the zone could be certified to them by the Recorder of Deeds, rather than requiring the seller and the buyer of each property to separately report their apportioned transfer tax. Mr. Burns noted that an action under additional business was to authorize staff to provide a certification and accounting to PA Revenue showing funding received in December of 2024, and confirming MIRIA operating expenses, grants awarded and funding set aside for MIRIA designated projects. Mr. Burns also noted that in the

list of checks for today's meeting, that first quarter payroll and benefits were on the check list for reimbursement as well as a check for Elysium Marketing, representing payment for finishing a joint HLRA and MIRIA project pertaining to branding the base property. Results of that project are not available today for the board, as we envision the HLRA sharing it with its board, and the township council, with the resulting product to be available to the MIRIA board in a future board meeting.

Mr. Stephens noted the next agenda item was bills and communications and asked for the will of the board regarding the approval of the list of checks. Mr. Whiteside motioned for approval of the list of checks in the amount of \$606,315.51 to fund MIRIA operating expenses, MIRIA project costs, and to fund 7 MIRIA grant disbursements to Horsham Township, the Horsham Water and Sewer Authority and to the Horsham Land Redevelopment Authority. Mr. DeRosa seconded. All were in favor and the motion passed unanimously.

Mr. Stephens asked for the will of the board regarding the approval of the list of checks related to shuttle bus operations. Mr. Nesbitt motioned to approve the list of checks to be paid from the MIRIA Shuttle Bus Account in the amount of \$11,279.36 for payment for service for March, 2025. Mr. DeRosa seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted under additional business, there was an action to authorize staff to submit a certification and accounting of the use of funds to the PA Department of Revenue and invited Mr. Burns remarks. Mr. Burns said that annually, PA 101 of 2019 requires MIRIA to provide a certification and accounting of funds for the prior cycle by April 15<sup>th</sup> of each year. In the board package is a draft of the letter, detailing the MIRP funds awarded in December of 2024 of \$16.72 million, MIRIA 2024 operating expenses of \$314,708.62, detailing the 6 MIRIA grants awarded in December of 2024, and showing the figure of \$1,604,206.40 that was funding for MIRIA designated projects. As a result, there were no funds not utilized, designated or budgeted, and therefore no funds of the cycle required to be returned to Harrisburg.

Mr. Stephens asked if there was any additional business. There was none. He noted the next meeting of the board would be on Friday, May 2, 2025 at 9:00 am here in the Horsham Township Building.

With no other business, Mr. Stephens adjourned the meeting at approximately 9:09 am.

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Thomas Panzer, Secretary