

**Military Installation Remediation and
Infrastructure Authority (“MIRIA”)
Board Meeting Minutes
JUNE 7, 2024**

In attendance:

BOARD:

Todd Stephens, Chair
W. William Whiteside, Vice Chair
Thomas Panzer, Secretary (absent)
Theresa Harmon, Treasurer
Tara Conner-Hallston
Scott DeRosa (absent)
Gregory Nesbitt

STAFF:

Larry Burns, Executive Director
William Gildea-Walker, Deputy Director
Mary Eberle, Esq., Solicitor

Mr. Stephens opened the meeting with a Pledge of Allegiance at 9:01 am in the Horsham Township Municipal Building at 1025 Horsham Road.

Mr. Stephens asked if there were any questions or comments from the public. There were none.

Mr. Stephens asked for the will of the board regarding the May 3, 2024 meeting minutes. Mr. Whiteside motioned to approve the minutes to the May 3rd board meeting. Ms. Harmon seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted the next agenda item was for the Executive Directors report and invited Mr. Burns' comments. Mr. Burns confirmed in the board package was a photo of the properties at 248 and 258 Easton Road which MIRIA acquired on June 3rd. He confirmed surveys on each property was underway with Gilmore & Associates, He noted there were several steps that need to be undertaken before the intended demolition of each, as some substantial trees at 248 Easton would need to be removed, utilities would need to be terminated, a hazmat survey would need to be done, and all that would probably take several months to accomplish. MIRIA staff continues conversations with other owners of priority properties that have been discussed with the board in executive session. Mr. Burns confirmed the West Moreland Avenue project is well underway and in the check run today are to checks for our contractor, Scott Contractors, for about \$571,000. The total project cost is about \$2.3 million. At the moment, its' stalled a little bit, as Horsham Water & Sewer's contractor is expected to start work after June 15th and also Peco has slowed us down as they were expected to move a couple poles in June, and have pushed off the

work until July 7th. He was hopeful that these circumstances would not adversely affect the overall project timeline.

Mr. Burns confirmed that in accordance with the Certification to the Department of Revenue which was in the board package, that six grant applications were submitted to MIRIA by the May 15th deadline, and in turn, MIRIA is required to provide the Local Effort Certification by June 1st, along with a new master file of MIRIA Zone parcels, which our Compliance Consultant, Deana Zosky supplied in late May. Total local effort received and certified was \$3,344,045 with grant application requests of \$16,527,969. With that level of local effort, the program may max-out at five times local effort, or at about \$16.7 million. Mr. Burns confirmed that at the beginning of 2024, MIRIA had designated funding in the bank from cycles 2020, 2021, 2022 and 2023 of about \$3.2 million. With the settlement of the 248 and 258 Easton Road properties and with the payments to Scott Contractors for the West Moreland Avenue project, designated funding for 2020 and 2021 will be exhausted, and they'll be about \$29,000 in designated funding remaining for the 2022 cycle. Designated funding for 2023 is more than \$1.8 million. Mr. Burns concluded his remarks and asked if there were any questions? Mr. Stephens asked does that mean that we finally closed-out 2020 and 2021 projects and that they are all done? Mr. Burns confirm for MIRIA that those projects and funding are closed-out, but there is still 2021 money in the bank related to Grantees who have not yet fully funded projects. You may recall Ambler Borough in particular has been held up by permitting for a couple GAC units. Mr. Stephens said then there are municipal water providers that still working through 2021 projects? Mr. Burns answered correct. Mr. Stephens asked but there are no 2020 projects, they are all done? Mr. Burns answered correct, that the 2020 escrow account will be exhausted today with transfers to cover checks. He indicated his intention is to work with the bank and have the account renamed the 2024 escrow, and funds awarded this December be funded into that account. Mr. Whiteside asked those providers who are still working on 2021 projects, do we have proof or anything that confirms that they are actively working on those projects? Mr. Burns said that if you remember our process, when a grant is approved it is done so on a one-year basis, and after that, grants are reviewed and extended for 6-month intervals. As part of the extension process, we do have the grantee provide an email with some background on the project and its status and why the project is not complete. Mary Aversa regarding Ambler's 2021 grant, is hopeful to get it disbursed in the next year. Mr. Stephens summarized so that every 6 months, we have a check-in sort of, where they have to justify the progress. Mr. Burns said correct, and in addition, there is a document that is signed that acknowledges the extension.

Mr. Stephens said the next item was bills and communications seeking a ratification of the list of checks of June 3rd and asked for the will of the board. Mr. Nesbitt motioned to ratify the list of checks issued on June 3, 2024 from the MIRIA Operating Account in the total amount of \$657,902.70 which funded the acquisition of the properties at 248 and 258 Easton Road, Horsham, PA. Mr. Whiteside seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted the next agenda item was the approval of the list of checks and asked for the will of the board regarding. Mr. Nesbitt motioned to approve the list of checks to be paid in the amount of \$818,618.16 to fund MIRIA operating expenses, MIRIA project costs and to fund grant disbursements to Upper Southampton Municipal Authority and Horsham Township from grant cycles 2022 and 2023. Mr. Whiteside seconded. All were in favor and the motion passed unanimously.

Mr. Stephens noted the next agenda item was the approval of the list of checks related to shuttle bus operations. Ms. Harmon motioned to approve the list of checks to be paid from the Shuttle Bus Operating Account in the amount of \$10,982.05 to fund shuttle bus service costs for May, 2024. Mr. Whiteside seconded the motion. Mr. Stephens noted for those in the audience that this was a pass-through for MIRIA, who worked with the township to ensure our office parks have ample transportation choices. All were in favor and the motion passed unanimously.

Mr. Stephens asked if there was any additional business. Mr. Burns indicated no, there was none and reminded the board that they were off for July and that the next meeting was August 2nd.

Mr. Stephens reaffirmed the next meeting of the board would be on Friday, August 2, 2024 at 9:00 am here in the Horsham Township Building.

With no other business, Mr. Stephens adjourned the meeting at approximately 9:12 am.

/S/

Thomas Panzer, Secretary